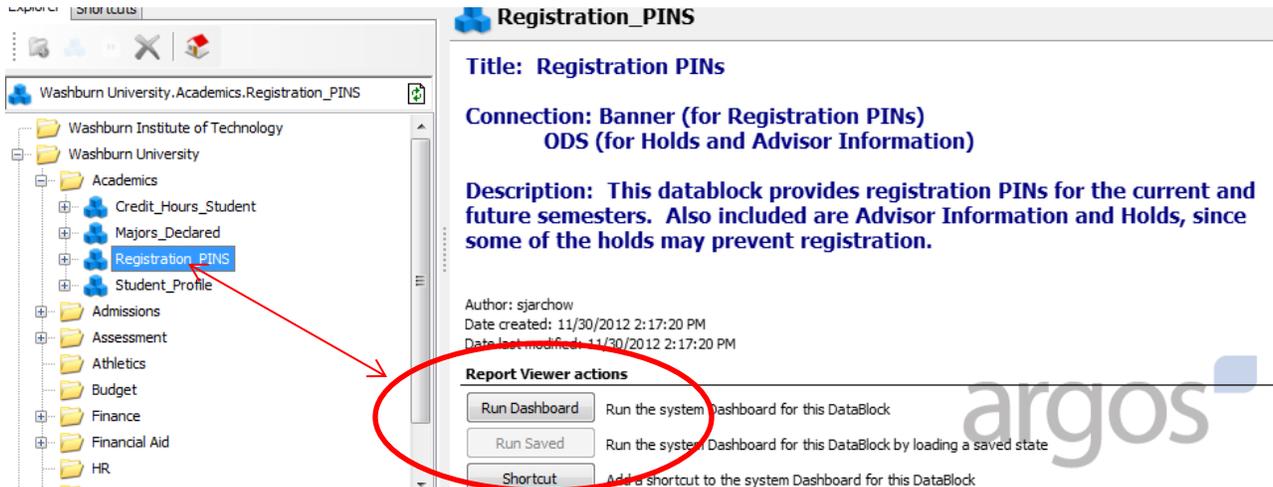


## How to Run the Student Profile

1. Login to Argos.
2. When the opening screen appears, click on the + sign to the left of the Washburn University folder.
3. Click on the + sign to the left of the Academics folder.



4. Click on the Student\_Profile datablock. A description of the Student Profile datablock will appear on the right side of the screen.
5. Click on the Run Dashboard button.
6. **If you know the student's WIN** (Washburn Identification Number), enter the WIN including the W.
  - Select the term. In most instances, you will select the current term.
  - Click RUN. The Student Profile information will be displayed.
7. **If you do not know the student's WIN**, click on the WIN Lookup tab and follow the instructions.
  - From the WIN lookup tab, highlight the WIN of the student and click on the Student Profile tab. The student's WIN will automatically be displayed.
  - Select the term and click RUN. The Student Profile information will be displayed.